

**CEAN COUNTY MUNICIPAL JOINT INSURANCE FUND  
MINUTES  
MAY 13, 2021  
Zoom Teleconference Call  
3:00 P.M.**

Meeting Called to Order by Chairperson Lapp. Open Public Meeting Statement read into the record. Pledge of Allegiance

**ROLL CALL OF 2021 EXECUTIVE COMMITTEE:**

|  |         |
|--|---------|
| Diane Lapp, Township of Manchester                         | Present |
| Charlene Carney, Vice Chair, Borough of Pine Beach         | Present |
| Veronica Laureigh, Secretary, Twp. of Lacey                | Present |
| Thomas Rodgers, Township of Toms River                     | Present |
| Joanne Bergin, Township of Brick                           | Present |
| Michael Gross, Borough of Surf City                        | Present |
| Joseph Kostecki, Borough of South Toms Rivers              | Absent  |
| Senator Robert Singer, Township of Lakewood, Alternate #1  | Present |
| Matthew von der Hayden, Township of Stafford, Alternate #2 | Present |

**APPOINTED OFFICIALS PRESENT:**

|  |                                 |                       |         |
|--|---------------------------------|-----------------------|---------|
| <b>Executive Director /Administrator</b> | Perma Risk Management Services. | Stephen Sacco         | Present |
| <b>Attorney</b>                          | Citta, Holzapfel, Zabarsky      | Steven Zabarsky, Esq. | Present |
| <b>Treasurer</b>                         |                                 | Julie Tarrant         | Present |
| <b>Claims Service</b>                    | Qual-Lynx                       | Kathy Kissane         | Present |
| <b>Managed Care</b>                      | Qual-Lynx                       | Lisa Gallo            | Present |
| <b>Underwriting Manager</b>              | Conner Strong & Buckelew        | Ed Cooney             | Absent  |
| <b>Safety Director</b>                   | JA Montgomery                   | Paul Shives           | Present |
| <b>Risk Management Consultants</b>       | Conner Strong & Buckelew        | Mike Avalone          | Present |

**ALSO PRESENT**

Jennifer Conicella, Perma  
 Joe Mirarchi, J.A. Montgomery  
 Mike Brosnan, J.A. Montgomery  
 Lauren Holman, Holman Frenia Allison  
 Maryanne Capasso, Lakehurst Borough  
 Patricia Applegate, Bay Head Borough  
 Jonathan Tavares, Conner Strong & Buckelew  
 Cathleen Kiernan, Perma  
 Robert Brice, Lavallette Borough  
 Joseph Hrubash, Perma  
 Tracy Lopez, Perma

**APPROVAL OF MINUTES:**

March 11, 2021

**MOTION TO APPROVE OPEN MINUTES FOR ABOVE REFERENCED MEETING**

**MOTION:** Commissioner Gross  
**SECOND:** Commissioner Laureigh  
**ROLL CALL VOTE:** Unanimous

**CORRESPONDENCE:**

Executive Director referred to the MEL Helpline bulletin which has been included in the monthly agendas to emphasize the availability of the three firms accessible for members to inquire about employment related issues that may arise.

Executive Director also referred to additional correspondence regarding MEL policy developed and online training to safeguard children from abuse and protect officials, employees and volunteers from liability.

Executive Director noted two additional bulletins addressing the public health crisis relating to Covid19 and how the MEL and the 19 affiliated joint insurance funds went into action to help members meet the crisis, in addition to the EJIF bulletin which outlines ways the EJIF in which the EJIF provides the broadest pollution coverage available for its members as evidenced in the continued defense in the Passaic River II Litigation matter.

**TREASURER:**

Fund Treasurer reviewed the financial reports distributed prior to the meeting inclusive of the Certification & Reconciliation of Claim Payments, Summary of Cash and Investments for all years combined and the Summary of Cash and Investments for the months of February and March. Fund Treasurer also reviewed the bill lists for the months of April and May 2021 as distributed.

April 2021

| <b>FUND YEAR</b> | <b>AMOUNT</b>          |
|------------------|------------------------|
| 2020             | \$14.95                |
| 2021             | \$2,404,815.35         |
| <b>TOTAL</b>     | <b>\$ 2,404,830.30</b> |

**MOTION TO APPROVE RESOLUTION # 18-21 - APRIL 2021 BILLS LIST**

**MOTION:** Commissioner Rodgers  
**SECOND:** Commissioner Senator  
Singer  
**VOTE:** Unanimous

May 2021

| <b>FUND YEAR</b> | <b>AMOUNT</b>       |
|------------------|---------------------|
| 2020             | \$19,058.00         |
| 2021             | 163,461.55          |
| <b>TOTAL</b>     | <b>\$182,519.55</b> |

**MOTION TO APPROVE RESOLUTION # 19-21 – MAY 2021 BILLS LIST**

**MOTION:** Commissioner Von der Hayden  
**SECOND:** Commissioner Laureigh  
**ROLL CALL VOTE:** Unanimous

**MOTION TO ACCEPT THE TREASURER REPORTS OF FEBRUARY 2021 AND MARCH 2021 INCLUSIVE OF THE CLAIMS/IMPREST TRANSFERS AND THE APRIL AND MAY BILL LISTS AS CERTIFIED BY THE TREASURER**

**MOTION:** Commissioner Gross  
**SECOND:** Commissioner Laureigh  
**ROLL CALL VOTE:** Unanimous

**2021 Assessments**

Fund Treasurer said the first installments have been collected from members of the fund with exception of a few fire companies for which follow up will be provided.

*Copy of the Treasurer's Report made a part of the Minutes.*

**EXECUTIVE DIRECTOR**

**Auditor and Actuary Year-End Reports**

Ms. Holman referred to the Independent Auditor's Report which provided an unmodified opinion which is the best report opinion an auditor can provide stating that the financial records are in accordance with generally accepted accounting principles with no exceptions. Ms. Holman noted an addition to this report noted as "Emphasis of Matter" which outlines the three statewide joint insurance funds for which the Ocean JIF is a member and now included within the GAP statements of the audit; the net positions will now be shown within the comparative statements of the balance sheets of the audit. Ms. Holman continued with the Independent Audit's Report on Internal Controls over Financial Reporting and on Compliance which tests weaknesses or significant deficiencies over financial spending relating to the budget and internal controls for which an unmodified opinion was provided.

Ms. Holman reviewed to total asset position at year end \$39,274,788, an increase from last year in approximately 1.6%. This total net asset position now includes the investment on joint ventures in which represents the Fund's share within the statewide Funds (MEL, EJIF & the RCF) which also outlines what it would have been in 2019 as well. The total liability & Reserves resulted in an increase of 7.5% which was driven by the loss reserves and IBNR provided by the Fund actuary or 6%. Ms. Holman noted the MEL and RCF surplus trigger assessment have been generated; which were not triggered in 2019. The total net position of the Fund is \$16,219,565; a decrease of approximately 5.6% compared to 2019.

**MOTION TO APPROVE 2020 YEAR-END FINANCIALS, ADOPT RESOLUTION #20-21 AND EXECUTE GROUP AFFIDAVIT INDICATING THAT MEMBERS OF THE EXECUTIVE COMMITTEE HAVE READ THE GENERAL COMMENTS SECTION OF THE AUDIT REPORT.**

**MOTION:** Commissioner Senator Singer  
**SECOND:** Commissioner Laureigh  
**VOTE:** Unanimous

## **Municipal Excess Liability (MEL) JIF Report**

Executive Director referred to the materials previously distributed to members via email and made available within the agenda.

Fred Semrau, Esq. (MEL Fund Attorney) and Matt Giacobbe, Esq. (MEL Model Personnel/Employee Handbook) have worked together to draft bulletins concerning Covid-19 Vaccinations and the impact on employment and zoning matters, as well as environmental concerns, resulting from Cannabis legislation. It is important to note that municipalities **face deadlines** in addressing zoning matters concerning Cannabis.

Bulletins on Cannabis Legislation & Modified Model Ordinance (Modification made to the LOM Model)

E-JIF Alert on Environmental Impact of Cannabis Legislation & Checklist

Memorandum on Vaccinations

Effects of Marijuana Legalization on the Workplace

## **Risk Management Plan**

Executive Director noted the recommendation of the Fund Underwriting Manager removing cyber coverage limits from the Risk Management Plans for local Funds. This document is posted to the Fund websites and could be an incentive for cyber hacker attacks should limits of coverage be known. Enclosed is Resolution # 21-21 amending the 2021 Risk Management Plan.

## **Motion Adopt Resolution #21 - 21 Amending The 2021 Risk Management Plan Removing Cyber Coverage Limits.**

|                |                             |
|----------------|-----------------------------|
| <b>MOTION:</b> | Commissioner Senator Singer |
| <b>SECOND:</b> | Commissioner Rodgers        |
| <b>VOTE:</b>   | Unanimous                   |

## **2021 MEL/RCF/EJIF March 26th Meetings & Retreat**

Executive Director said the MEL, RCF and EJIF held their March meetings in conjunction with the MEL Annual Retreat on March 26<sup>th</sup>. A copy of Commissioner Laureigh's reports were reviewed as distributed.

## **2021 MEL, Municipal Reinsurance Health Insurance Fund and NJ Counties Excess JIF Educational Seminar**

Executive Director said the 10th annual seminar will be conducted virtually on 2 half day sessions: Friday, May 14<sup>th</sup> and Friday, May 21 from 9 am to 12 noon. The seminar qualifies for Continuing Educational Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. There is no fee for employees and insurance producers associated with MEL and Municipal Reinsurance Health Insurance Fund (MR HIF ) members as well as personnel who work for service companies that are engaged by MEL member JIFs and MR HIF member HIFs. Registration is required.

## **Employment Practices Compliance Program**

Executive Director requested member to visit the MEL webpage to review all the elements of the MEL's EPL Compliance Program; **Deadline for updates and training has been extended from June 1, 2021 to November 1, 2021.** Please use the following link to view an outline of the MEL program and its model documents:

<https://njmel.org/insurance/public-officials/risk-management-program/>

## **2021 Financial Disclosures**

The Division of Local Government Services issued a notice on April 26, 2021 outlining instructions for online filings for JIF Commissioners, as well as, any other municipal related positions that require filing. The deadline to file was April 30, 2021 however, the Local Finance Board has advised that they would extend the enforcement action against non-filers until June 30, 2021. An email was distributed from the Fund office on April 28th to all appointed Fund Commissioners and respective professionals.

## **Due Diligence Reports**

Executive Director referred to the March 31, 2021 financial fast track which outlines the MEL and RCF triggers as stated by the Fund Auditor and as discussed in prior meetings. The additional assessment is triggered within the MEL and RCF when the overall reserves fall below the set trigger of 12.5% of the overall case reserves. Each of the 19 Joint Insurance Funds are assessed according to their contribution; fortunately, due to surplus in the closed years members will not receive a direct additional assessment. Executive Director added that although the Fund has a deficit in the 2018 fund year, the Fund continues in a positive financial position of \$9,174,508. Executive Director there are many factors impacting financials notable the reserves set for Covid19 claims; sexual abuse/molestation, pension offset as well as the firefighters' cancer presumption.

In response to Chairperson Lapp, Executive Director noted that he will look into the American Rescue Plan (ARP) and confirm tax credit question as soon as possible. Mr. Hrubash commented that the counties did provide some relief however there has been no further traction on the topic. We will revisit and advise at a later date.

## **ATTORNEY**

Fund Attorney had nothing for the open session.

## **SAFETY DIRECTOR**

Safety Director referred to the agenda report which outlined the March and April activities, inclusive of loss control and law enforcement surveys completed followed by the listing of safety director bulletins and messages previously distributed, MSI NOW and MSI DVD viewed. Safety Director noted that the cicadas have come out in Monmouth County and state health inspectors have been out to view right to know inventories of municipalities; Ocean County would more than likely be next and we encourage all coordinators to be ready for the inspections.

In response to Chairperson Lapp, Mr. Shives said the Managers and Supervisors training webinar is currently averaging 200 people per training; risk management consultants will be provided a listing of their towns to view to status for the training. Mr. Avalone noted that tracking is being completed for this training as well as police command staff training as the November 1, 2021 deadline is approaching. As confirmed by Mr. Brosnan, a police command staff training is scheduled for Manchester within the first week of June.

*Copy of the Safety Director's Report made a part of the Minutes*

## **UNDERWRITING MANAGER**

Executive Director referred to the reports from the Underwriting Manager as informational.

*List of Certificates made part of the Minutes.*

## **RISK MANAGEMENT CONSULTANT**

Mr. Avalone reviewed to the monthly report as provided noting that with regards to exposure changes it is very important that members continue to report the changes within their exposures as a lack in reporting changes such a significant change in property can in fact jeopardize coverage. Another example may be with regards to outsourcing a service such as garbage pick up which may or may not affect premium at renewal. As previously discussed, the MEL EPL/POL Program deadline of November 1, 2021 is fast approaching and we continue to work with members to ensure their compliance with the program.

Mr. Avalone said the MSI is providing a 1-day Designated Employer Representative training webinar on September 23, 2021; if there are any changes in the DER representative we ask that the contact information be updated. The link for the training is outlined within the report.

Mr. Avalone encouraged all members to review version two of the MEL Cyber Risk Management program for which members would have to comply with Tiers 1-3 to be considered in compliance by January 1, 2022.

Lastly, Mr. Avalone referred to Environmental Alert released by the EJIF regarding environmental impacts of the newly legalized cannabis legislation in addition to updates provided by the MEL attorney with respects to zoning for which resolutions have been received from many members locally. Mr. Avalone encouraged all members to reach out should they need assistance in any of the topics discussed as we are here to service our clients.

*Copy of the Risk Manager's Report made a part of the Minutes.*

### **MANAGED CARE**

Managed Care Provider referred to the reports outlined within the agenda beginning with the medical savings and network utilization report which indicates that during the month of April there were 428 bills received with a network utilization of 96%. The total charges for those bills was \$327,814 repriced through the network for \$112,608 for a total savings of \$215,206 or 66%. The following report outlined Covid19 activity in April as there were a total 61 workers compensation claims reports; 26 Covid19 related and 35 requiring other medical attention.

In response to Senator Singer, Ms. Kissane said that Qual-Lynx has comprehensive investigations in place for reported Covid19 claims inclusive of questionnaires created as well as consultation with various attorneys; specifically the MEL attorney, Jim Pietras who was assigned to review Covid19 claims; social media background activity checks are also completed to see what activities had been recently engaged in as a possible source other than work.

### **CLAIMS ADMINISTRATION**

Claims Administrator advised that QualCare Alliance Networks, Inc. has been acquire by Mitchell Genex Coventry which in the workers compensation arena; they are a large cost containment technology clinical service provider which will enhance the current network making it even stronger. Ms. Alice Lihou, President, management staff and all staff currently in place will transition however, there will be no interruption in service or staff changes as it relates to the joint insurance fund.

Claims Administrator continued noting that the Claims Committee of the Fund met on Monday March 10, 2021 to review a total of twenty-three (23) payment authorization requests. All questions were addressed during the meeting and supported by the Claims Committee. At this time we would ask for a motion to approve the pars as reviewed and recommended by the claims committee.

| WC Claim # | Prop/GL Claim # |
|------------|-----------------|
| 2019155086 | 2019172001      |
| 2018118665 | 2018115969      |
| 2021226888 | 2019157174      |
| 2019148294 | 2019167280      |
| 2021225347 | 2021227366      |
| 2020196929 | 001258391       |
| 0221227842 | 2021227598      |
| 2021223026 | 2021233089      |
| 2021213966 | 2021234939      |
| 2021221189 | 2021231691      |
| 2020203138 |                 |
| 2021230422 |                 |
| 2021214162 |                 |

**MOTION TO APPROVE PAYMENT AUTHORIZATION REQUESTS AS REVIEWED  
AND APPROVED BY THE CLAIMS COMMITTEE DURING THEIR MEETING OF  
MAY 10, 2021.**

**MOTION:** Commissioner Laureigh  
**SECOND:** Commissioner Gross  
**VOTE:** Unanimous

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**Executive Session**

Executive Director said there is a need for a brief Executive Session for which the Fund Commissioners, Fund Attorney, and Perma staff will be included.

**MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND  
CONTRACTUAL MATTERS**

**MOTION:** Senator Singer  
**SECOND:** Commissioner Gross  
**VOTE:** Unanimous

**MOTION TO RETURN TO OPEN SESSION**

**MOTION:** Commissioner Laureigh

**SECOND:**  
**VOTE:**

Commissioner Gross  
Unanimous

**ADJOURN MEETING:**

**MOTION:**  
**SECOND:**  
**VOTE:**

Commissioner Laureigh  
Commissioner Rodgers  
Unanimous

Meeting Adjourned at: 4:00 PM

NEXT MEETING: July 8, 2021 3:00 PM



**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND  
BILLS LIST**

Resolution No. 18-21

APRIL 2021

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2020**

| <u>Check Number</u> | <u>Vendor Name</u> | <u>Comment</u>                | <u>Invoice Amount</u> |
|---------------------|--------------------|-------------------------------|-----------------------|
| 002031              |                    |                               |                       |
| 002031              | PERMA              | 1099 FILINGS 2020             | 14.95                 |
|                     |                    |                               | <b>14.95</b>          |
|                     |                    | <b>Total Payments FY 2020</b> | <b>14.95</b>          |

**FUND YEAR 2021**

| <u>Check Number</u> | <u>Vendor Name</u>              | <u>Comment</u>                | <u>Invoice Amount</u> |
|---------------------|---------------------------------|-------------------------------|-----------------------|
| 002032              | MUNICIPAL EXCESS LIABILITY JIF  | FPB Q2 2021                   | 5,387.25              |
|                     |                                 |                               | <b>5,387.25</b>       |
| 002033              | TUCKERTON BOROUGH               | POLICE RE ACCRED GRANT 2021   | 7,500.00              |
|                     |                                 |                               | <b>7,500.00</b>       |
| 002034              | MUNICIPAL EXCESS LIABILITY JIF  | MEL PROPERTY Q2 2021          | 265,197.75            |
| 002034              | MUNICIPAL EXCESS LIABILITY JIF  | MEL Q2 2021                   | 864,443.50            |
|                     |                                 |                               | <b>1,129,641.25</b>   |
| 002035              | APEX INS SVS, c/o QBE INSURANCE | POL/EPL 2 OR 2 2021           | 895,481.00            |
| 002035              | APEX INS SVS, c/o QBE INSURANCE | VOLUNTEER POL/EPL 2 OF 2 2021 | 10,516.50             |
|                     |                                 |                               | <b>905,997.50</b>     |
| 002036              | QUAL-LYNX                       | TPA 4/21                      | 62,245.22             |
| 002036              | QUAL-LYNX                       | OUTSIDE ADJ. 4/21             | 6,059.55              |
|                     |                                 |                               | <b>68,304.77</b>      |
| 002037              | J.A. MONTGOMERY RISK CONTROL    | SAFETY DIRECTOR 4/21          | 11,157.00             |
| 002037              | J.A. MONTGOMERY RISK CONTROL    | POLICE RISK MGT 4/21          | 2,500.00              |
|                     |                                 |                               | <b>13,657.00</b>      |
| 002038              | PERMA                           | LOSS FUND MGMT 4/21           | 2,457.78              |
| 002038              | PERMA                           | ED 4/21                       | 26,507.76             |
|                     |                                 |                               | <b>28,965.54</b>      |
| 002039              | QualCare Inc                    | WC MANAGED CARE 4/21          | 25,479.16             |
|                     |                                 |                               | <b>25,479.16</b>      |
| 002040              | CITTA, HOLZAPFEL & ZABARSKY PC  | LITIGATION MGT 4/21           | 15,630.55             |
| 002040              | CITTA, HOLZAPFEL & ZABARSKY PC  | ATTORNEY 4/21                 | 3,822.50              |
|                     |                                 |                               | <b>19,453.05</b>      |
| 002041              | JULIE TARRANT                   | TREASURER 4/21                | 3,163.25              |
|                     |                                 |                               | <b>3,163.25</b>       |
| 002042              | MUNICIPAL EXCESS LIABILITY JIF  | MSI Q2 2021                   | 27,481.00             |
|                     |                                 |                               | <b>27,481.00</b>      |
| 002043              | ALLSTATE INFORMATION MANAGEMNT  | ARC SERVICE&STORAGE 2/21      | 79.50                 |
|                     |                                 |                               | <b>79.50</b>          |
| 002044              | CONNER STRONG & BUCKELEW        | UNDERWRITING MGR 4/21         | 1,042.00              |
|                     |                                 |                               | <b>1,042.00</b>       |
| 002045              | EXECU-TECH, INC.                | WEBSITE 4/21                  | 200.00                |
|                     |                                 |                               | <b>200.00</b>         |
| 002046              | THE CANNING GROUP LLC           | QPA 3/21                      | 583.33                |
|                     |                                 |                               | <b>583.33</b>         |
| 002047              | CONNER STRONG & BUCKELEW        | RMC 2ND INSTALL 2021          | 167,880.75            |
|                     |                                 |                               | <b>167,880.75</b>     |
|                     |                                 | <b>Total Payments FY 2021</b> | <b>2,404,815.35</b>   |

**TOTAL PAYMENTS ALL FUND YEARS      \$2,404,830.30**

**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND  
BILLS LIST**

Resolution No. 19-21

MAY 2021

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2020**

| <u>Check Number</u> | <u>Vendor Name</u>          | <u>Comment</u>                     | <u>Invoice Amount</u> |
|---------------------|-----------------------------|------------------------------------|-----------------------|
| 002048              |                             |                                    |                       |
| 002048              | HOLMAN, FRENIA, ALLISON, PC | PROGRESS BILLING- 2020 AUDIT       | 19,000.00             |
| 002048              | HOLMAN, FRENIA, ALLISON, PC | COST ASSOCIATED WITH CONFIRMATIONS | 58.00                 |
|                     |                             |                                    | <b>19,058.00</b>      |

**Total Payments FY 2020** **19,058.00**

**FUND YEAR 2021**

| <u>Check Number</u> | <u>Vendor Name</u>             | <u>Comment</u>           | <u>Invoice Amount</u> |
|---------------------|--------------------------------|--------------------------|-----------------------|
| 002049              |                                |                          |                       |
| 002049              | QUAL-LYNX                      | TPA 5/21                 | 62,245.22             |
| 002049              | QUAL-LYNX                      | OUTSIDE ADJ. 5/21        | 6,059.55              |
|                     |                                |                          | <b>68,304.77</b>      |
| 002050              |                                |                          |                       |
| 002050              | J.A. MONTGOMERY RISK CONTROL   | SAFETY DIRECTOR 5/21     | 11,157.00             |
| 002050              | J.A. MONTGOMERY RISK CONTROL   | POLICE RISK MGT 5/21     | 2,500.00              |
|                     |                                |                          | <b>13,657.00</b>      |
| 002051              |                                |                          |                       |
| 002051              | PERMA                          | LOSS FUND MGT 5/21       | 2,457.78              |
| 002051              | PERMA                          | ED - 5/21                | 26,507.76             |
|                     |                                |                          | <b>28,965.54</b>      |
| 002052              |                                |                          |                       |
| 002052              | QualCare Inc                   | MANGED CARE 5/21         | 25,479.16             |
|                     |                                |                          | <b>25,479.16</b>      |
| 002053              |                                |                          |                       |
| 002053              | CITTA, HOLZAPFEL & ZABARSKY PC | LITIGATION MGT 5/21      | 15,636.50             |
| 002053              | CITTA, HOLZAPFEL & ZABARSKY PC | ATTORNEY 5/21            | 3,822.50              |
|                     |                                |                          | <b>19,459.00</b>      |
| 002054              |                                |                          |                       |
| 002054              | JULIE TARRANT                  | TREASURER 5/21           | 3,163.25              |
|                     |                                |                          | <b>3,163.25</b>       |
| 002055              |                                |                          |                       |
| 002055              | ALLSTATE INFORMATION MANAGEMNT | ARC SERVICE&SOREAGE 3/21 | 79.50                 |
|                     |                                |                          | <b>79.50</b>          |
| 002056              |                                |                          |                       |
| 002056              | CONNER STRONG & BUCKELEW       | POSITION BOND # B6024107 | 2,528.00              |
|                     |                                |                          | <b>2,528.00</b>       |
| 002057              |                                |                          |                       |
| 002057              | CONNER STRONG & BUCKELEW       | UNDERWRITING MGR 5/21    | 1,042.00              |
|                     |                                |                          | <b>1,042.00</b>       |
| 002058              |                                |                          |                       |
| 002058              | EXECU-TECH, INC.               | WEBSITE 5/21             | 200.00                |
|                     |                                |                          | <b>200.00</b>         |
| 002059              |                                |                          |                       |
| 002059              | THE CANNING GROUP LLC          | QPA 5/21                 | 583.33                |
|                     |                                |                          | <b>583.33</b>         |

**Total Payments FY 2021** **163,461.55**

**TOTAL PAYMENTS ALL FUND YEARS** **\$ 182,519.55**

**Resolution No. 20-21**

**Resolution of Certification  
Annual Audit Report for Period Ending December 31, 2020**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2020 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each Fund Commissioner, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the Fund Commissioners of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all Fund Commissioners have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
and  
Recommendations

and

**WHEREAS**, the Fund Commissioners have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
and  
Recommendations

as evidenced by the group affidavit form of the Fund Commissioners.

**WHEREAS**, such resolution of certification shall be adopted by the Fund Commissioners no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

**WHEREAS**, all Fund Commissioners have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the Fund Commissioners to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an

order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, that the Fund Commissioners of the **Ocean County Municipal Joint Insurance Fund**, hereby state that they have complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE  
RESOLUTION PASSED AT THE MEETING HELD ON: MAY 13, 2021

**Ocean County Municipal Joint Insurance Fund**

(hereinafter the "Fund" or the "OCE JIF")

**ESTABLISHING THE 2021 PLAN OF RISK MANAGEMENT  
Resolution #21-21**

## Section I – Coverage

**1. Cyber**

The Fund purchases Cyber insurance

- Limits and Retention: Please contact your Risk Manager or the MEL

**ADOPTED:** *this 13th day of May, 2021 by the Commissioners:*

**Ocean County Municipal JOINT INSURANCE FUND**